
Windows & Windows Explorer

The following is a list of topics, that once understood, will equip users with the skills to accomplish most common system and file operations with confidence, accuracy and speed. They will also be able to confidently configure their working environment to suit the needs of each particular task they carry out.

Aside from being used to improve the skills of general users, 4ITResults believes it will also benefit experienced users to run through these topics as a check list of their knowledge. There are constantly changing tools available as software evolves. Some of the useful tools often go unnoticed even by proficient users.

Additional topics can be added on request or existing topics can be covered in detail.

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Windows 7

Task Bar Configuration

Start Menu Configuration

Keyboard Shortcuts More Speed & Flexibility

Mouse Tips

Other Tips & Tools

Windows Explorer

General Safety

Display Options

Keyboard Shortcuts For Speed And Accuracy

Mouse Tools

Other Tips & Tools

Any other topics you want covered or topics you want covered in detail.

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